

Student Last Name _____ Student First Name _____ Student Number _____ Grade _____

Southwest CTA
Student Tardy Policy - 1st and 2nd Period Only

Tardies are serious as they disrupt and interfere with classroom instruction. Please review the following discipline steps that will be enforced should your student continue to be tardy to class.

TARDY	CONSEQUENCES
1 st	Written Warning (This notice serves as your written warning.)
2 nd	Written Warning/ Parent Contact
3 rd	Parent Contact/After school detention in Dean's office (B143) to be served within a week - 30 minutes (1:30pm -2:00 pm)
4 th	Parent Contact/After school detention in Dean's office (B143) to be served within a week – 90 minutes (1:30pm -3:00 pm)
5 th	Parent Contact/After school detention in Dean's office (B143) to be served within a week – 90 minutes (1:30pm -3:00 pm)
6 th	RPC-T/Disregard School Rules
7 th	One Day Suspension/Disregard School Rules
8 th or more	Progressive Suspensions (3 day, 5 day, etc.)

Students who have been on RPC may not be eligible to attend field trips during the remainder of the school year.

Southwest CTA DRESS AND APPEARANCE

Students' dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. The Southwest Career and Technical Academy dress code is in accordance with CCSD Regulation 5131. The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be potential safety hazards. Individual Program Leaders can add additional requirements of dress for their program. The specific requirements and prohibitions are as follows:

- Requires the wearing of shoes with hard soles; no slippers or flip-flops
- Prohibits wearing crop tops (no skin showing between bottom of shirt/blouse and top of pants or skirt), strapless, low-cut or sheer clothing, clothing with slits, pajamas, muscle shirts, or tops and outfits that provide minimum coverage
- No skin may be showing between the end of the blouse and the belt level; this includes when arms are lifted
- Requires that all skirts and shorts are at no more than four inches above the knee. If the skirt/dress has a sheer outer layer, the underskirt must meet this requirement.
- Leggings, yoga/exercise bottoms, tights, or any Lycra-based skin-tight bottoms are prohibited unless worn with an outer garment that meets the no more than four inches above the knee requirement.
- Any clothing with holes or slits above the knee is prohibited (even if purchased that way).
- No spaghetti straps permitted; all sleeveless shirts must have straps at least three inches wide and cover the shoulder.
- Hair color and style must be in such a way as not to be disruptive to the educational environment.
- Prohibits the wearing of sunglasses indoors, possession of hats/headgear on campus except for designated school-approved uniforms or at authorized athletic activities.
- Prohibits slogans or advertising on clothing, which, by their controversial or obscene, nature, disrupts the educational setting. This includes any clothing which advertises tobacco, alcoholic beverages, weapons, racial bigotry, drugs, or sexual activities.
- Prohibits the wearing of full-length duster trench coats, gloves, bandanas, wallet chains, or any gang-related clothing.
- Prohibits the wearing of mittens/gloves, hats, and coat hoods in classrooms; these items must be removed upon entering the buildings.
- Sagging-Students wearing their pants/shorts below hip level, not at the pants/shorts natural placement will be referred to the Deans' Office for Disregard of School Rules. The first violation will be recorded as both a Dress Code and Disregard of School Rules. Any continued/subsequent violations will result in the appropriate progressive discipline actions, which may include, RPC, Suspension, Behavior School Placement or removal from CCSD schools as a Habitual Discipline Problem.

I understand the above policies regarding tardies and dress code at Southwest CTA and that any violations will result in progressive disciplinary actions.

Signature of Parent/Guardian

Date

Signature of Student

Date